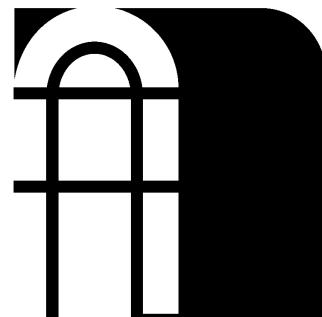


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St James' Old Cathedral

## Weddings at St James' Old Cathedral

Thank you for considering St James' Old Cathedral for your wedding. You will find below the answers to many common questions about getting married at the Old Cathedral. Should you have further questions not answered here, please contact the vicar directly.

### 1. Marriage Celebrant

Only the ordained Anglican ministers of St James' Old Cathedral are pre-authorised to conduct a wedding service in this church. If you would like a minister from another parish, diocese or denomination to be involved in the service, we try to be accomodating but our constraints vary according to both church and government rules. It is best to speak with the vicar about what is possible.

### 2. The Service

The words of the service are set according to the rites of the Anglican Church of Australia. No other form of words may be used. This includes the vows. You will be invited to select from appropriate bible readings and musical options.

### 3. Marriage Preparation

An approved form of marriage preparation must be completed, either with the minister or outside the parish. Your minister will explain your options to you.

### 4. Paperwork

This will be explained when you meet with your minister. The Notice of Intended Marriage form must be completed at least one month before the wedding. You will need your original birth certificate, or to arrange another to be issued (see [www.bdm.vic.gov.au](http://www.bdm.vic.gov.au)). If you have been previously married, a death certificate or decree absolute must also be provided. Marriage of divorced persons is possible in the Anglican church if the minister obtains the written approval of the bishop. Please meet with the minister to discuss your circumstances early in the process if you will need this approval.

## 5. Music

The church contains an historic pipe organ from 1866, fully rebuilt in 1991. It is carefully maintained in excellent condition and only professional organists arranged by the church may play it. If you would like organ music in your service, we will arrange for our parish organist, David Brown, or another organist of similar standard to play. They will be happy to help you with choosing music once your booking has been confirmed.

It is possible to play other tracks over the new sound system installed in 2020. The lyrics of any music played must be approved by the minister as appropriate to a service of worship.

St James' Old Cathedral has a professional vocal ensemble, The Old Cathedral Voices, which gives us ready access to many excellent singers should you like to enhance your service with a soloist or even a choral quartet to sing for your wedding. A soloist or a choral quartet may be able to be arranged upon request. You can listen to the choir either at a Sunday service, on the parish website, on any YouTube livestream, or from the CDs available in the church.

Musicians all attract additional fees which the church passes on to you at cost.

## 5. Flowers

If you would like flowers, you will need to arrange and pay for these directly, and have the florist liaise with the parish about delivery times. You may use any florist of your choice. The parish has a long-standing positive relationship with Alan Randell-Smith of Glenroy Florist who knows what works in the building well. He can be contacted on 03 9306 9166.

## 6. Bells

St James' Old Cathedral has an historic eight-bell peal which may be rung upon the arrival and/or departure of the bridal party. Please note this is subject to the availability of a qualified ringer on the day, and also attracts an additional fee.

## 7. Photographers

You are welcome to arrange your own official photography or videography for the service. We ask that they be discreet and undistracting, minimising the use of flash or additional lighting. The minister can give them helpful tips.

### 7a. Livestreaming

As of 2020 St James' has a quality automated livestreaming system which can broadcast your service on our YouTube channel to guests who cannot attend. The cameras automatically follow microphones in use. This can be set up for your wedding on request for no additional charge. Please note that this uses fixed cameras, is not manually operated and will not be professionally edited, and will only give a view of events at the front of the church. It will not capture most of the procession or recession of the bridal party.

## 8. Confetti, Rice, Petals, Bubbles.

None of these may be used inside the church. Outside the church, organic petals may be thrown and/or bubbles blown. Confetti, rice, streamers and party-poppers are not permitted anywhere on site for environmental and safety reasons.

## 9. Bows

It is difficult to fix bows on the box pews of the church without risking damage to the heritage woodwork. We do, however, have a supply of pre-made bows which can be fitted with elastic to the pews which can be provided on request for no charge. These were specifically made for St James' for a previous wedding and left as a gift for this purpose.

## 10. Capacity

St James' Old Cathedral can seat up to 350 guests, including the gallery.

## 11. Conference Centre

St James' has a basic conference centre space next door which is suitable for low-key receptions or light food and beverage provisions for your guests. You are welcome to book your own caterers. This space may be rented for \$300. You will need to make a separate booking of this space through the church office.

## 11. Fees

The minimum fee for a wedding at St James' Old Cathedral in 2021 is **\$1250**.

This includes use of the church, rehearsal, ministry, legal paperwork, administration, and live-streaming. It does not include costs for musicians, bell-ringers, flowers, or booklet printing.

Optional additions are passed on at cost without further administration charges.

Organist	\$300
Bell-ringing	\$100
Vocal Soloist	\$200
Choir (Quartet)	\$600

We also have a good relationship with a local printer, Creffield, who can print service booklets for you at very competitive rates. Again we would pass on these fees at cost without further administration charges.

Please note that church services are currently GST exempt.

To secure a booking, first confirm availability of your chosen date and time with the minister, and then the attached **Wedding Booking Form** needs to be filled in and returned with a non-refundable deposit of **\$400**. Once this is processed by the office, it then becomes a confirmed booking. The balance needs to be paid before or at the wedding rehearsal. There are no additional charges if you need to reschedule due to government health regulations.